

OSSEO RURAL FIRE BOARD

APRIL 20, 2023, FIRE BOARD AGENDA @ 6:30 PM

Location: Osseo Rural Fire Department

50965 Industrial Road, Osseo, Wisconsin 54758

Type of Meeting: Meeting to Elect New Officers, Welcome New Members, and conduct District business. The meeting is an open meeting to anyone who wishes to attend.

Note: we are inviting clerks from each member partner to get all partners familiar with collections, nuance, and their roles. (Conducted by Brenda Larson – during her presentation later.)

Meeting Call to Order:

Approval of the Agenda

Vice President Jerry Stenson presiding, ensures a quorum is present to call the meeting to order.

I. Introduction of New Members.

II. First order of business is the election of the new President), by Vice-President Jerry Stenson.

(Note: if multiple candidates are nominated, the vote for President and Vice President ballot type shall be called by the body.)

- a. **Following introductions, Vice-President Jerry Stenson will request nominations for President.**
Candidate(s) are welcome to make comments.
- b. **Once the nominations are closed, there shall be a vote to elect the new District President.**
- c. **Once we have a new President-Elect, that individual will conduct the balance of the meeting.**
- d. **The New President-Elect will then request nominations for Vice President and call for a vote.**

III. Prior Meeting Minutes. Meeting Minutes of October 7 & 24th sent to members (including those elected this spring.)

- a. **Motion made** to approve or amend shall follow.

IV. District Meeting Policies will be discussed, including the following:

District meeting frequency, which statute asks Fire District and boards to meet monthly “or” to have a written policy directing otherwise. Attached is a document that sets a reasonable, less stringent meeting schedule that follows past practices. If acceptable, approval is required.

V. Brenda Larson, the Accountant,

- a. **She will present** the prior balances, year-to-date Profit and Loss, statements and balances, and collections from our fire run(s). Also, she will give the current state of the vehicle fund and the proceeds from the sale of the old fire station. **Later**, Chief Gunderson will address District needs and share the Department’s requirements and strategies for meeting those needs.
- b. *(Everyone needs to understand that there was money in a truck fund and building fund used to avoid paying interest on loans, given the potential for rate increases in 2021-22. While that decision was great, we must continue to set aside funds for future needs.)*
- c. We shall discuss any questions the body has on the financials presented.

- d. **Following a Motion to approve or amend financials as presented shall be made.**
- e. **Presentation addressing member clerks' and District Members' paperwork, including State reimbursements, our billing practices, etc., that discussion is an open discussion, and Board Members, Member Clerks, Department Officers, and the Administrator are all free to ask or answer questions.**

Other Business:

VI. Department Officers' Comments (Note: some actions based on the discussions may be required.)

- a. **Chief Nels Gunderson's comments on recent events, with Q & A session.**
- b. **EMS Kirk Gunderson will comment on EMS operations and Grants with Q & A session.**
- c. **Terry Rue, comment on Inspections with Q & A session.**

VII. Administration by Gerald Bodway

- a. **District Ordinance discussion**
 - i. **The billing structure and the body will require reapproval, and a vote and signatures will be required.**
 - b. **Request that we agree to give the authority to request bids for certain expenses like lawn mowing. Motion Requested.**
 - a. **. My attempt at a proposed language is attached.**

VIII. A motion to adjourn.

Attachments:

- A) Minutes of October 07, 2022, and October 24 finalization of Budget Meeting(s) Minutes
- B) Wisconsin Fire Service Guidebook, 8th Edition July 2019
- C) WIDOT State Trunk Highway fire call claim program
- D) The ORFD ordinance and Billing Fee Structure
- E) District Policy for Meetings
- F) Member Contact Information